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FdA Beauty Management

TFS012-F-BRY-0X-01 Full Time

Awarding Institution

The University of Bolton

Teaching Institution

Bury College

Ucas Code

JACS Code

B352

Language Of Study

English

Notes:

Professional Accreditation

None Associated with this programme

Programme Awards

Title	Type	Level	Description
Certificate of Higher Education (CertHE)	Exit or Fallback Award	Level 4	Certificate of Higher Education (CertHE) in Beauty Management
Foundation Degree (FdA)	Final Award	Level 5	Beauty Management

Benchmark Statements

The following benchmark statements apply to this programme:

- QAA Academic infrastructure and Code of Practice: Foundation Degree.
- There is no set benchmark for Beauty Therapy; therefore, the Business and Management benchmarks have been used.
- Foundation Degree Qualification Benchmark 2010

Internal and External Reference Points

1. QAA Academic Infrastructure, including the Framework for Higher Education and the code of Practice
2. UK Quality Code for Higher Education

Other Points of Reference

- This award has been written using Habia (Standards Setting body for the Hair and Beauty Industries) reports

Additional Criteria

- A level 3 qualification (or equivalent) in Beauty Therapy is required and a GCSE in English Language (4-9 or grade C and above). If English is a second language, you will need to complete a Secure English Language Test at IELTS 6.0 or equivalent. You may be required to attend an interview and/or provide a portfolio of work.
- Mature student evaluation, whose previous work experience includes a period of working in the beauty or associated industries, may include and/or diagnostic essay

Additional Admission Matters

There are no additional Admission Matters associated with this Programme.

Aims of the Programme

The principal aims of the programme are to:

- To develop an insight into the beauty industry operating within a local, regional, national and international arena, partly through research and the use of case studies and partly through experience of work and the workplace.
- To develop intellectual capabilities of research, problem solving and reflection by experiencing a range of types of course delivery and academic activities.
- To be prepared for employment and further study through the development of transferable knowledge and skills including management, entrepreneurship and the personal function.
- To enable learners to demonstrate a positive disposition towards skills for, life-long learning and Personal Development Planning
- To develop advanced beauty therapy skills through classroom and salon sessions that can be translated to the workplace or a work placement. Learning will take place in state of the art facilities with teaching provided by experts in management and in professional practice

Distinctive Features of the Programme

- Extensive industry links with a range of beauty therapy industry employers who provide students with the opportunity to visit a range of salons and who offer work placements
- You will attend lectures provided by guest speakers from industry.
- You are required to take part in a period of managed work experience at level 5 level of the programme allowing you to gain employability skills directly relevant to the workplace.
- You will learn skills in entrepreneurship and business start-up to aid you to become self-employed
- Advanced practical skills run throughout the course to maximise student potential and expertise, with the level 5 of the course providing management training that includes modules leading and managing teams, managing financial resources in salons and salon management

Learning Outcomes

Knowledge & Understanding

On completion of the programme successful students will be able to demonstrate systematic knowledge and understanding of:

- The facilitation of continual professional and personal development, supporting improvement in professional practice in the provision of Beauty Therapy.
- An awareness of professional and ethical responsibilities
- Knowledge of advanced massage skills
- Advanced Beauty Therapy knowledge in using Advanced Epilation and IPL/Laser treatment and methods to enhance and rejuvenate the skin.
- The knowledge of anatomy, physiology and nutrition as factors of human health and ageing
- Knowledge of the understanding of setting up a business, including managing and leading work teams

Cognitive, Intellectual or Thinking Skills

On completion of the programme successful students will be able to demonstrate the ability to:

- Develop academic skills to study effectively at levels 4 and 5.
- Develop skills to study as a reflective practitioner
- Facilitate continuing personal/professional development and support improvements in the student's professional practice in Beauty Therapy.
- Use analytical techniques with data in order to synthesise treatment plans for individuals

Practical, Professional or Subject-specific Skills

On completion of the programme successful students will be able to demonstrate the ability to:

- Plan, schedule and execute Beauty Therapy treatments following the analysis of relevant data.
- Develop advanced practical skills in massage, electrical epilation and IPL/Laser treatments, allowing for senior roles within the Beauty Therapy industry.
- Develop knowledge and practical abilities to manage a business and effectively manage personnel within the Beauty Therapy industry
- Use work-based practice and reflective practice to enhance practical skills, develop industrial experience and industrial links in order to secure future employment

Transferable, Key or Personal Skills

On completion of the programme successful students will be able to demonstrate the ability to:

- Enhance knowledge and understanding of setting up a business, management skills and marketing within the industry.
- Operate effectively in industry at management level or as a business owner
- Function as part of a team and lead a team where appropriate in either a work-based or an education-based environment
- Communicate through report writing, presentation, assignment writing, participating in on-line communities.
- Enhance information and communication skills to participate as an active member of an on-line community of practice

Programme Structure

All modules of HE4 and HE5 are core. The duration of course delivery is normally 2 years full time study.

Validated Modules

Title	Module Code	COE ¹
Professional and Academic Skills	RBM4001 (http://modules.bolton.ac.uk/modules/RBM4001/Academyyear/2017-18)	C
The Hairdressing and Beauty Industry in Context	HDM4001 (http://modules.bolton.ac.uk/modules/HDM4001/Academyyear/2017-18)	C
Advanced Epilation	BTM4002 (http://modules.bolton.ac.uk/modules/BTM4002/Academyyear/2017-18)	C
Laser and Light Treatments for Skin Rejuvenation and Hair Removal	BTM4003 (http://modules.bolton.ac.uk/modules/BTM4003/Academyyear/2017-18)	C
Physiology of Ageing	BTM4004 (http://modules.bolton.ac.uk/modules/BTM4004/Academyyear/2017-18)	C
Fundamentals of Beauty Salon Operations	BTM4005 (http://modules.bolton.ac.uk/modules/BTM4005/Academyyear/2017-18)	C
Work Based Learning	HDM5001 (http://modules.bolton.ac.uk/modules/HDM5001/Academyyear/2018-19)	C
Leading and Managing Hairdressing and Beauty Teams	HDM5002 (http://modules.bolton.ac.uk/modules/HDM5002/Academyyear/2018-19)	C
Beauty Salon Management in Practice	BTM5003 (http://modules.bolton.ac.uk/modules/BTM5003/Academyyear/2018-19)	C
Advanced Massage Technique	BTM5004 (http://modules.bolton.ac.uk/modules/BTM5004/Academyyear/2018-19)	C

¹Core, Optional, Elective

Learning & Teaching Strategies

The programme uses a blended learning approach, combining face to face sessions with online and practical work where appropriate. The learning and teaching methods typically used by tutors include lectures, seminars, guest speakers, workshops, tutorials and salon observations. Students will also adopt work-based learning as part of their employment or on a work experience placement. A significant amount of personal study time is expected to be undertaken by the student, comprising, for example, background reading, assignment work, preparation for seminars and practical case studies. A social learning community including a peer support programme will further enhance this.

Learning Activities (KIS entry)

Course Year	HE3	HE4	HE5	HE6	HE7
Scheduled learning and teaching activities	n/a	35%	20%	n/a	n/a
Guided independent study	n/a	65%	70%	n/a	n/a
Placement/study abroad	n/a	n/a	10%	n/a	n/a

Assessment Strategy

Assessment tasks are linked to the learning outcomes for each module and are completed before the end of the module. Module assessments typically involve written course work, oral presentations, time constrained activities, practicals and portfolios. Formative assessment, which does not contribute to the final mark, is given to help the student improve their work in the future. Feedback may be given to the student verbally, written/online. Feedback for summative assessment, which does contribute towards the final result, is normally given in writing to the student, with the opportunity for the student to receive more detailed verbal explanation.

Assessment Methods (KIS entry)

Course Year	HE3	HE4	HE5	HE6	HE7
Written exams	n/a	n/a	n/a	n/a	n/a
Coursework	n/a	55%	66%	n/a	n/a
Practical Exams	n/a	54%	34%	n/a	n/a

Assessment regulations

Assessment Regulations for Undergraduate Programmes apply to this programme.

Grade Bands & Classifications

Foundation Degreee

Regulations can be found at: <http://www.bolton.ac.uk/studentinformation-policyzone/Home.aspx>

Role of External Examiners

External examiners are appointed for all programmes of study. They oversee the assessment process and their duties include: approving assessment tasks, reviewing assessment marks, attending assessment boards and reporting to the University on the assessment process.

Support for Student Learning

- The programme is managed by a Programme Leader
- Each student has a Personal Tutor who is responsible for support and guidance
- Feedback is available on formative and summative assessments
- The opportunity to develop skills for employment
- UoB online library services are a very good source of advice and support with excellent study skills materials available
- Programme Handbooks and Modules guides provide information about the programme and university/partner regulations
- An induction programme introduces the student to the programme of study and to Bury College and its facilities
- Personal Development Planning is integrated into all programmes
- Study skills are introduced at the beginning of the programme and reinforced as necessary
- Bury College offers support services including advice on housing, counselling, financial and careers and help for students with disabilities
- Pastoral help including advice on issues of faith.
- The students' Advice service has a base at Bury College.

Methods of Evaluating & Enhancing the Quality of Learning Opportunities

- Student Staff Liaison Committees
- Module evaluations by students
- Programme and University Student Surveys

- Annual quality monitoring and action planning through Programme Plans (PPs) including data analysis, Subject Annual Self Evaluation Reports (SASERs), School Quality Enhancement Plans (SQEPs), University Quality Enhancement Plans (UQEP)
- Peer review/observation of teaching
- Professional development programme for staff
- External Examiner reports
- Bury College's Higher Education Strategic Management and Quality Group

Sources of Information

- Student Portal <http://www.bolton.ac.uk/Students/Home.aspx> (<http://www.bolton.ac.uk/Students/Home.aspx>)
- Students Union <http://www.ubsu.org.uk/> (<http://www.ubsu.org.uk/>)
- External Examiner Report <http://www.bolton.ac.uk/examreports> (<http://www.bolton.ac.uk/examreports>)
- www.burycollege.ac.uk <http://Bury College> (<http://Bury College>)

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